

AGENDA
Meeting of Longstock Parish Council
7pm Monday 12th May 2025 in the Village Hall

	Business	Lead	Enc.
1.	Election Election of Chairman and Vice Chairman and declarations of acceptance of office	Chairman	
2.	Apologies To receive and consider for acceptance, apologies for absence	Chairman	
3.	Declarations of Interest To declare interests relating to the business of the meeting and receive dispensation requests. To confirm no changes to Registration of Pecuniary Interests or complete a new form	Chairman	
4.	Minutes To receive and approve the minutes of the previous meeting of the Parish Council (PC) on 14 th April 2025 (link to April minutes)	Chairman	Webs ite Link
5.	Points from the Floor	Chairman	
6.	Appointment of Committees/Working Groups, their members and agree their Terms of Reference a) Longstock Playground Working Group (link to existing TOR) – consider future requirements	Chairman	
7	Appoint Lead Councillors/ Representatives a) Agree a lead Councillor for Resilience	Chairman	
8	Newsletter To discuss ways of future production and terms of reference	Chairman	
9.	Policies a) To adopt an annual schedule of review of PC policies (link to policy overview) b) To review the following policy documents - Standing Orders (link to s/o), Financial Regulations (link to fin regs), Internal Controls (link to internal controls) and the Code of Conduct (link to CoC)	Chairman	Webs ite Links
10	Correspondence To note correspondence received and decide any actions	Clerk	x
11	Planning Applications To consider and agree comments to be sent to TVBC for the planning applications: None a) Update the PC on recent previously discussed applications – 29 Longstock vary conditions Permission	Chairman	
12	Highways To receive an update from the Clerk and decide any actions	Clerk	
13	Finance To receive financial reports from the Clerk a) To approve Bank Reconciliation, Payments and Receipts and update on PC finances b) Approval of the Annual Governance Statement and Accounting Statements for 2024/25 c) Notice of the period for the exercise of Public Rights d) Declaration of Conflict of Interests with BDO LLP	Clerk	x
14	Village Benches To receive a report from Cllr Grieve and agree any actions and expenditure	Cllr Grieve	
15	Councillors' Reports To agree Councillors responsibilities for reporting to the Parish Council and receive reports: a) Affordable Housing & NHP b) Allotments, Cemetery & Henry Smith Charity c) Footpaths & Lengthsman & Past Chairman Board d) Danebury School, Litter picking, Longstock Road Safety Plan, River Test Pollution & Website e) Environment, Trees, Dog Waste & Newsletter f) Village Hall & Street Lights g) Playground	Chairman Appropriate Councillors	
16	HCC, TVBC & Danebury School To receive summary reports	Chairman	
17	Planning & Housing Matters To discuss the recent changing situation of housing developments in Test Valley	Chairman	
18	Matters Raised by Councillors for noting or adding to the next month's agenda	Chairman	
19	Date of next monthly meeting: Monday 9th June 2023 at 7:00PM To agree the time and date of the PC meeting and future meetings	Chairman	

Please contact the Clerk for further information or for copies of any attachments

Clerk: Gill Bulpitt Clerk 07763857512

Email: longstockparishcouncil18@gmail.com