

### Bank reconciliation - Template

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the AGAR - and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Longstock Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2026

Prepared by (Name and Role): Gill Bulpitt, Clerk

Date: 12/04/2026

|   | £        | £        |
|---|----------|----------|
| <b>Balance per bank statements as at 31/3/26:</b> |          |          |
| account 1   | 17,988.0 |          |
| account 2   |          |          |
| account 3   |          |          |
| account 4   |          |          |
| [add more accounts if necessary] account 5        |          |          |
| account 6   |          |          |
| account 7   |          |          |
| account 8   |          | 17,988.0 |

Petty cash float (if applicable) -

Less: any unpresented cheques as at 31/3/26 (enter these as negative numbers)

|                                      |      |
|--------------------------------------|------|
| item 1                               | 0.00 |
| item 2                               |      |
| item 3                               |      |
| item 4                               |      |
| [add more lines if necessary] item 5 |      |
| item 6                               |      |
| item 7                               |      |
| item 8                               |      |

Add: any un-banked cash as at 31/3/XX

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

Net balances as at 31/3/26

17,988.0

What is the figure in Box 8 in the Accounting Statement?

17,988.0

Does the bank reconciliation above agree to Box 8?

Yes

Signed

Chairman: *She Peter*

Clerk

*[Signature]*

11/5/2026.